

TYNE & WEAR ARCHIVES & MUSEUMS DEVELOPMENT TRUST

AGM & Trust Meeting

Monday 12 December 2016 at 1.00pm

Meeting to be held at Discovery Museum

Company Secretary: Jackie Reynolds Tel: 0191 277 2158

AGENDA

Notice and Quorum

Apologies for Absence: Ammar Mirza

Guests: Jo Bussey, Fundraising Development Manager, TWAM, Detlev Anderson, Independent Examiner, Helen Clark, Accountant

- 1.00 Chair's opening remarks
- Retirement of Directors
- Appointment of Directors
- Appointment of Chair and Vice Chair
- AGM 1 Register of Interests (Report attached)
- AGM 2 Annual Report and Accounts (Report Attached)

Trust Meeting (to follow AGM)

Notice and Quorum

Apologies for Absence: Ammar Mirza

Minutes of meeting held on 6 July 2016

Declaration of Interests in any matter to be discussed at the meeting. Trustees are reminded to declare their personal interest and the nature of it (and leave where appropriate) at the point of the meeting when the item is to be discussed.

- 1. Fundraising update (Report Attached)
- 2. Governance Update (Report Attached)
- 3. Directors report (Oral Report)
- 4. Request to utilise restricted funds (Report Attached)
- 5. Any other business

6. Dates for your diary 2017:

11 February – Bones & Bodies exhibition opens, GNM: Hancock

22 March – Friends and Affiliates Meeting, Function Room, Laing Art Gallery, 5.15 to 6.45pm.

For the latest news about exhibitions and events please visit www.twmuseums.org.uk

7. Date & time of next meetings:

- Strategy meeting, (February 2017, Venue TBC)