

Registered Number:

7334262

Charity Number:

1137867



# **Tyne & Wear Archives & Museums Development Trust**

(A company limited by guarantee)

**TYNE & WEAR**  
**archives &  
museums**  
Development Trust

**Unaudited  
Trustees' Report and Financial Statements  
For the period ended 31 March 2020**

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## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, THE TRUSTEES AND ADVISORS FOR THE PERIOD ENDED 31 MARCH 2020

### Trustees:

Charles Peter Judge (Chair) (Resigned 9/12/2020)	Ammar Mirza
James N Garbutt (Vice Chair)	Christine Holland
Andrew J Miller	Charlotte Windebank
Lauren Regan (Appointed 26/06/2019)	Cumron Ashtiani (Appointed 26/06/2019)
Anna McCready (Appointed 18/09/2019)	Helen Cadzow (Appointed 17/09/2019)
Cara Kim McGuinness (Resigned 17/09/2019)	

### Company registered number:

7334262

### Charity registered number:

1137867

### Registered Office:

Tyne & Wear Archives & Museums  
Discovery Museum  
Blandford Square  
Newcastle upon Tyne  
NE1 4JA

### Company Secretary:

Jackie Reynolds

### Independent Examiners:

MHA Tait Walker  
Bulham House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

### Bankers:

Lloyds Bank  
PO Box 1000  
Andover  
BX1 1LT

### Solicitors:

John Softly  
Assistant Director, Legal Services  
Newcastle City Council  
Civic Centre  
Newcastle upon Tyne  
NE1 8QH

Nationwide Building Society  
Kings Park Road  
Moulton Park  
Northampton  
NN3 6NW

## **TRUSTEES' REPORT FOR THE PERIOD ENDED 31 MARCH 2020**

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Tyne & Wear Archives & Museums Development Trust (the charitable company) for the period 1 April 2019 to 31 March 2020.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **CONSTITUTION**

The charitable company is registered as a company limited by guarantee and was set up by a Memorandum of Association on 3 August 2010. The charitable company was formed to take over the activities of the unincorporated charity Tyne & Wear Museums Development Trust (Charity number 1055974), the transfer occurring on 1 December 2010.

The principal objects of the charitable company are:

- to advance the education of the public (particularly, but not limited to those within, the metropolitan county of Tyne & Wear) by encouraging them to participate in and contribute to the activities of an archive and museum service managed by Tyne & Wear Archives and Museums (TWAM) and to value it for the positive impact that it makes upon their lives;
- to advance art, culture, heritage and science by supporting TWAM to establish and maintain a world class archive and museum service that is accessible and enlightening;
- to contribute to the advancement of civic responsibility and good citizenship by supporting TWAM to help to equip people with the capacity to understand and operate successfully in society; and
- such other charitable purpose beneficial to the community consistent with the objects above as the Trustees shall in their absolute discretion determine.

## **METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES**

The directors of the company are also charity trustees for the purposes of charity law and under the company's articles are known as members of the charity.

All Trustees are appointed for a four year term, with the exception of the initial Trustees where half of their number were appointed for an initial two year term, and on stepping down after that initial four or two year term (as appropriate) were eligible for reappointment. That reappointment will be for a maximum period of a further four years. On stepping down after that further four year term each Trustee will be eligible for reappointment. That reappointment will be for a maximum period of a further four years.

Recruitment of new Trustees is overseen by the Board. In addition to the statutory duties, potential new Trustees should utilise any specific skills, knowledge or experience to help the Board of Trustees make sound decisions and in particular take a pro-active interest in fundraising including:

- A love of art, culture and heritage and a commitment to TWAM's strategic plan
- An understanding of the importance to TWAM & TWAM Development Trust (TWAMDT) of fundraising and a commitment, as a Trustee of TWAMDT, to work with the Development department to contribute to the delivery of the Trust's fundraising ambitions.
- Excellent judgement, ability to contribute to Board discussions, communication skills and commitment to represent and advocate for TWAMDT.
- The ability to work collaboratively with other Trustees and key members of TWAM staff.
- That they share TWAM's commitment to diversity and equality

During the year, four new Trustees were appointed.

## **POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The induction pack for new Trustees includes the following: organisational information, who TWAM is, what TWAM do, why TWAM do it, outcomes; role and responsibilities of the Board of Trustees; individual responsibilities as board members; information on charities and fund-raising and a schedule of delegation.

In November 2019, TWAM held a joint induction session for Strategic Board members and Trustees of all four of TWAM's boards and advisory committees, to enable a better understanding of TWAM's wider governance arrangements and for members and Trustees to meet. Topics covered included how TWAM is funded, a brief introduction to: Strategic Board; TWAM Development Trust, TWAM Enterprises and Audit Committee, the external environment, exhibitions and programming, and a workshop covering future developments at TWAM.

Regular strategic updates are provided at all meetings and all members receive a monthly email from the Director.

## **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Board meets four times a year to review progress and update the operational plans. A scheme of delegation was agreed by the Trustees at their first meeting which sets out roles and responsibilities of the Board, Trustees and officers of TWAM. If required, sub-committees may be convened to examine some areas in more detail and report back to the Board.

## **RELATED PARTY RELATIONSHIPS**

To ensure that formal procedures are in place Trustees declare their actual or potential conflicting interests with a "conflicts of interests disclosure form" annually and, at each Board meeting, if appropriate, the Trustees discuss their interests with a formal minute recorded of the interests declared and any action agreed.

## **RISK MANAGEMENT**

The Trustees are responsible for ensuring that there are effective and adequate risk management and internal control systems in place to manage the strategic and operational risks the Trust has and could be exposed to.

Processes in place regarding risk management and internal controls include the following:

- A risk management framework;
- An internal audit function provided by our lead authority Newcastle City Council;
- The Audit Committee review how and whether TWAM management has followed up on internal audit recommendations. Audit Committee also reviews more detailed reports from senior management on key areas of risk;
- Specific risk management procedures are put in place for all major projects and significant partnerships.

The Strategic Risk Register contains the most significant risks to the Trust's objectives and highlights risk priorities as perceived at present and further actions required to manage, reduce or mitigate these risks. A risk radar is reviewed at each Trustee meeting.

## **AIMS AND OBJECTIVES FOR THE PUBLIC BENEFIT**

Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the Trust's objectives and in planning future activities. The Trust carries out its objects by raising funds from individual donors, corporates and trusts & foundations to support a wide variety of archive and museum activities including:

- Exhibitions and displays
- Capital improvements
- Cataloguing

- Acquiring objects for the collection
- Conservation and restoration work
- Learning programmes
- Outreach projects with all sections of the community

By supporting such activities the Trust helps TWAM achieve its strategic vision of ensuring everyone has access to archive and museum provision, and is able to use this access and to value it for the significant and positive impact that it makes upon their lives.

Trustees recognise the huge contribution made by volunteers and the following Friends, Affiliates and Connected Charities:

- Friends of Discovery Museum
- Friends of the Hatton Gallery
- Friends of the Laing Art Gallery (FLAG)
- Friends of Segedunum
- Friends of the Shipley Art Gallery\*
- Natural History Society of Northumbria
- North Tyneside Steam Railway Association
- Society of Antiquaries of Newcastle upon Tyne
- The Arbeia Society
- The Light Dragoons Heritage Trust

\* Friends of the Shipley Art Gallery closed 17/04/2019, transferring funds of £2,752 to TWAM Development Trust for safe keeping and for the benefit of Shipley Art Gallery.

The Trust recognises that volunteers are essential to the work that we do. Volunteers help to ensure that all of our museums and galleries are innovative, imaginative, creative, totally inclusive, secure and sustainable. In 2019/20 TWAM had 359 volunteers contributing 22,231 hours.

## **REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR**

TWAM venues closed to the public from 18 March 2020 as a result of COVID 19. Comparisons with 2018/19 have therefore been negatively affected by a loss of 13 calendar days. In addition, by the time of closure visitor numbers had already significantly decreased as many members of the public had begun to self-isolate.

Overall visitor figures for TWAM for 2019/20 were 1,258,722 compared to 1,289,763 in 2018/19, a decrease of 2% and visits by school children were down 21% compared to the previous year.

The strongest performances were at Great North Museum: Hancock, due to the success of Dippy on Tour: A Natural History Adventure exhibition (+20% against last year) and at Shipley Art Gallery, following a series of successful events (+19% against last year).

We engage a wide range of audiences through our venue projects and initiatives. We have a loyal local audience - 84% (83% unweighted) of TWAM's UK visitors are from North East England and of those 65% (58% unweighted) are from Tyne & Wear. We're particularly popular with families - 61% (50% unweighted) visit with children aged under 16 years and we attract audiences from all economic backgrounds - 33% (32% unweighted) are from socio economic groups C2DE.

Research into our visitors' experience shows that levels of satisfaction are very high: 98% (97% unweighted) rated their visit to our museums and galleries as good or very good and 70% (61% unweighted) of visits are repeat visits.

Further details are available in TWAM's Impact Report 2019/20

<https://www.twmuseums.org.uk/corporate-publications-and-policies/impact-report-and-accounts>

Providing archive and museum activities that are available to the widest possible audience and give people new experiences and perspectives, and the resulting positive effect on their lives, is the motivation for the Trust's work. The Trustees are pleased that the achievements and performance of the Trust, examples of which are set out below, demonstrate solid progress.

In total, the Trust raised £393,191 during 2019/20 to support TWAM programmes and activity. This funding will be allocated to TWAM to fund programmes and activities as required.

## **PUBLIC BENEFIT – CASE STUDIES – Pea Green Boat and Boxes of Delight**

### **Pea Green Boat**

Pea Green Boat was initially an 18 month project funded anonymously through the Community Foundation.

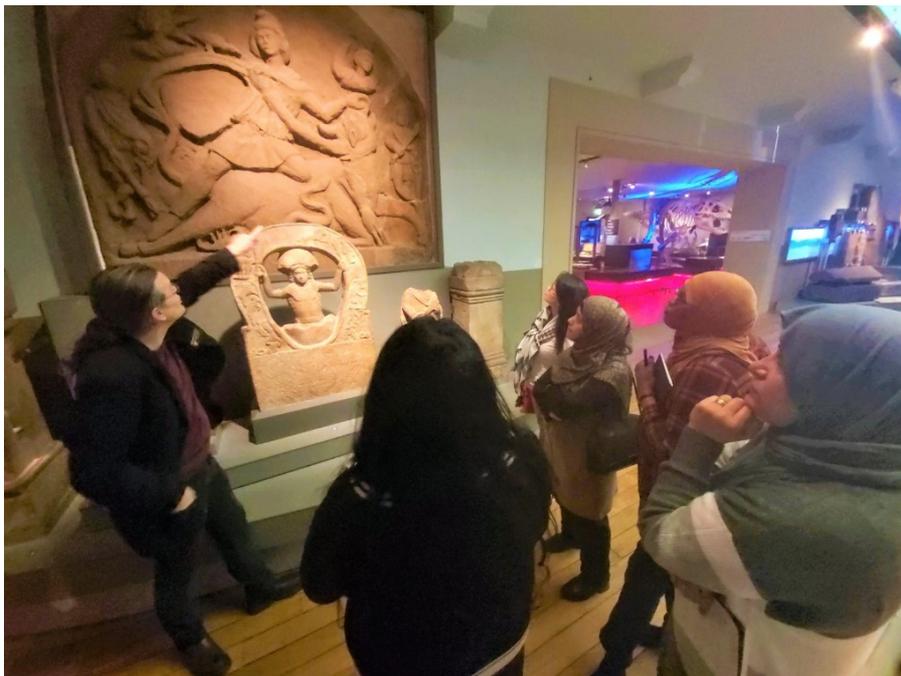
Inspired by the Multaqa initiative, a successful cultural volunteering project for refugees in Berlin, TWAM's outreach team worked with local organisations who support refugees and asylum seekers to introduce them to culturally diverse and exciting museum collections. The outreach team worked collaboratively with refugees and asylum seekers to introduce them to TWAM's volunteering programme and to develop public tours in Arabic and Farsi focusing on particular points of interest within the collections.

The outcome of Pea Green Boat was a legacy of community learning and outreach that offers people support, development opportunities and the opportunity for new volunteers to undertake training modules from TWAM's 'Core Museum Skills' programme, enhancing their employability, other skills and the quality of their experience in the North East. The tours developed with Pea Green Boat volunteers are a valuable resource for future refugees and asylum seekers arriving in Newcastle.

The project also established strong working relationships with a large number of refugee and asylum seeker organisations and charities across the North East. As evidenced by positive feedback, large numbers of volunteers signing up and word of mouth spreading information about the project to the point where people were approaching the Team enquiring about how to get involved.

In addition a PhD student at Northumbria University, Kahina Meziat, who was interested in the project became involved as part of her research into people's transition to new places and the ways in which cultural institutions assist this transition.

The project enabled the team to build positive collaborations with regional organisations such as WERS (West End Refugee Service) and their new volunteer programme Skillsmatch. TWAM are now an official partner organisation on their Skillsmatch website which has already recruited two new Pea Green Boat volunteers.



Andrew Parkin, Keeper of Archaeology Great North Museum leading a visit round the Museum

Strong connections have been established with other refugee and asylum seeker organisations such as JET (Jobs, Education, Training) based in the West End of Newcastle, Action Foundation, and HAREF (Health and Race Equality forum) both based in Newcastle.

An unexpected outcome from the Pea Green Boat initiative was the creation of a mutually supportive working relationship between TWAM and Northumbria Police, who got in touch and asked if they could be involved. They were keen to support the project and delivered Hate Crime Awareness training with TWAM staff and volunteers as part of their agenda to raise awareness of hate crime, how to report it, and supporting organisations who have declared a zero tolerance towards hate crime.

Another unexpected outcome of the project was being asked by City of Sanctuary to apply for a Museum of Sanctuary award. The City of Sanctuary team are keen to help develop the work to the Museum of Sanctuary standard. The application process requires in-depth detail on organisation structure, policies and procedures analysis, therefore the team are putting this application together with the help of colleagues at the Great North Museum, and the award will apply to the whole of TWAM if successful.



## Boxes of Delight

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Boxes of Delight, our loans service, has been delivered as part of the learning programme at TWAM since 2003. Boxes of Delight has evolved from a small-scale free service for schools to a large-scale paid membership service for schools, community groups, adult learners, university students and individuals. The support from the trustees of the John George Joicey Bequest since 2008 has played an integral role in assisting the growth and continued development of the service.

The delivery of Boxes of Delight to schools enables children, young people and their teachers to actively engage with history in their own environment. Objects stimulate curiosity, encourage individuals to question and give a sense of the world which came before, therefore an understanding of our own world and a vision for the future.

Each box is designed to reflect the collections across TWAM venues with a total of 123 boxes covering 26 themed areas as well as a range of handling boxes for use within venues. Throughout 2019/20 we have both made new boxes and duplicated existing boxes – these have included:

- 20th Century Toys, 7 new boxes
- Victorian Toys, 7 new boxes
- The 1960s
- Ships and shipbuilding

We have also redeveloped existing boxes – providing new and improved interpretation and additional objects, for example the Florence Nightingale Box, refreshed in the light of the 200<sup>th</sup> anniversary of her birthday in 2020.

The introduction of the charging model from 2015 has allowed us to allocate more time to the redevelopment of boxes and has ensured that the Assistant Learning Officer working for the team could access additional training opportunities.

59 schools were members of the service for the academic year 2019/20. In addition, a further 44 individual loan boxes were borrowed. The organisations borrowing these boxes covered 9 local authorities.



The social media presence for Boxes of Delight has increased again this year with all members of the team actively using Facebook regularly to increase the reach of our posts. With the support of a volunteer helping to generate content for social media channels, we saw an increase in our reach due to additional video content showcasing our objects.

Over the course of 2019/20 the Boxes of Delight team have also continued to support the work of our venue teams, with this support now increasing due to the disruption in museum visits caused by the COVID 19 lockdown. The team is consulting with TWAM venues and have begun development of a number of new boxes which schools may select as an alternative to direct museum visits. Before the lockdown the team continued to support delivery at special events, training volunteers, training teachers, promoting the venues' offers and consulting on project development with the outreach team.

We began to work with the outreach team in 2017/18 and our service has continued to support the Live Well programme this year. All bookings for the community boxes are handled by the Boxes of Delight team and the team have worked closely with the Assistant Outreach Officer to ensure that the boxes match the service level of the curriculum-based boxes.

A collaboration with Discovery Museum & Great North Museum: Hancock has resulted in new boxes being developed exploring ships and shipbuilding, the Great Fire of Newcastle and Gateshead, and Dinosaurs and Fossils. These boxes will be introduced in 2020/21.

### **Boxes of Delight feedback from service users**

Brilliant resource! The children loved looking, touching and dressing up.

#### ***Winlaton West Community School***

We loved looking at all of the items within the suitcase. Children were particularly intrigued by the hair tongs and clips. They took some working out by many of them! The tiddlywinks game was extremely popular with many of the children being desperate to have a go! A very helpful resource as a stimulus for our learning about evacuation.

#### ***Bill Quay Primary***

Thank you for another excellent resource. The children really enjoyed using the artefacts as part of our Vikings topic and particularly enjoyed using the costumes.

#### ***Star of the Sea Primary***

Being able to handle the objects was a real treat for the Brownies who really respected the objects but were clearly very grateful for the opportunity to get so close to our history.

#### ***Whickham Brownies***

### **LOOKING FORWARD**

The international pandemic and lockdown measures have had a significant impact on the activities of the Trust, just as they have upon every part of the economy. The strong foundations of the Trust and the wider TWAM family allow us to look confidently to the future as national restrictions are lifted and we can again begin our work in earnest. Given this extraordinary year much of what we hoped to achieve last year will now be seen next year and in the years that follow. You will see:

- We now have our CRM system to support stronger and more consistent communication and engagement with our supporters and the wider community;
- The development team working organisation-wide to have greater impact;
- More events to showcase our venues and collections;
- Clear communication of the Case for Support for the Trust as a whole and for the individual venues;
- Greater confidence to ask for support;
- Clearer communication of the range of opportunities that exist to support us;
- The launch of our new individual and corporate giving schemes;
- More meaningful long term relationships with people and businesses;
- An organisation that is easier to do business with;
- Greater recognition of our supporters and the Trust's achievements

Most of all we recognise our role to support TWAM to flourish, and to protect and showcase our treasures on behalf of everyone in our region and we look forward to opening our doors again to the public, donors and businesses.

## **INVESTMENT POLICY AND OBJECTIVES**

The Trustees keep all reserves in cash which is readily available for use. During 2018/19, the Trustees reviewed both this approach and their reserves policy and concluded that this approach still met their current needs and requirements.

## **RESERVES POLICY**

The Trustees feel that it is appropriate to hold a reserve with funds to finance the administration and governance fees and will earmark the use of interest earned on investments for this purpose until the level of reserves is sufficient to meet the estimated costs of these fees for the following three years approximately £13,000. As at 31 March 2020, the general reserve element for governance costs is £7,799.

The charity is currently carrying surplus reserves and will make payments to TWAM as and when requests from TWAM are received. The additional funds carried by the charity principally represent the timing difference of monies received by the charity prior to them being paid to TWAM. Funds received by the charity which are allocated to general reserves are public monies collected via donation made at each venue.

At 31 March 2020, overall Trust unrestricted reserves are £80,660.

## **FUNDRAISING DISCLOSURES**

The Trust is required to report how it deals with fundraising from the public. TWAM Development Trust does not use a professional fundraiser or commercial participator to raise funds. Any monies raised direct from the public follow all guidelines set out by the Charity Commission, the Code of Fundraising Practice and UK law in every respect. We respect the privacy and contact preferences of all donors.

## **ACCOUNTING AND REPORTING RESPONSIBILITIES**

The Trustees (who are also directors of Tyne & Wear Archives & Museums Development Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 9 December 2020 and signed on their behalf, by:



James N Garbutt  
Vice Chairman of Trustees  
Tyne & Wear Archives & Museums Development Trust

# Tyne & Wear Archives & Museums Development Trust

## Independent Examiner's Report to the trustees of Tyne & Wear Archives & Museums Development Trust

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 16 to 33.

### Respective responsibilities of Trustees and examiner

As the charity's Trustees of Tyne & Wear Archives & Museums Development Trust (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Tyne & Wear Archives & Museums Development Trust are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

Since Tyne & Wear Archives & Museums Development Trust's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of MHA Tait Walker, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Tyne & Wear Archives & Museums Development Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

... *Simon Brown* .....

Simon Brown BA ACA DChA  
MHA Tait Walker  
Bulman House  
Regent Centre  
Gosforth  
Newcastle upon Tyne  
NE3 3LS

Date: *14/12/2020* .....

MHA Tait Walker is a trading name of Tait Walker LLP.

## Tyne & Wear Archives & Museums Development Trust

### Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<b>Income and Endowments from:</b>					
Donations and legacies	3	146,658	232,178	378,836	373,100
Investment income	4	<u>1,896</u>	<u>-</u>	<u>1,896</u>	<u>1,980</u>
Total Income		<u>148,554</u>	<u>232,178</u>	<u>380,732</u>	<u>375,080</u>
<b>Expenditure on:</b>					
Charitable activities	5	<u>(181,589)</u>	<u>(242,836)</u>	<u>(424,425)</u>	<u>(347,010)</u>
Total Expenditure		<u>(181,589)</u>	<u>(242,836)</u>	<u>(424,425)</u>	<u>(347,010)</u>
Net (expenditure)/income		<u>(33,035)</u>	<u>(10,658)</u>	<u>(43,693)</u>	<u>28,070</u>
Net movement in funds		(33,035)	(10,658)	(43,693)	28,070
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>113,695</u>	<u>262,402</u>	<u>376,097</u>	<u>348,027</u>
Total funds carried forward	12	<u><u>80,660</u></u>	<u><u>251,744</u></u>	<u><u>332,404</u></u>	<u><u>376,097</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

## Tyne & Wear Archives & Museums Development Trust

### Comparative Statement of Financial Activities for the Year Ended 31 March 2019 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	207,147	165,953	373,100
Investment income	4	1,980	-	1,980
Total income		<u>209,127</u>	<u>165,953</u>	<u>375,080</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(187,203)</u>	<u>(159,807)</u>	<u>(347,010)</u>
Total expenditure		<u>(187,203)</u>	<u>(159,807)</u>	<u>(347,010)</u>
Net income		21,924	6,146	28,070
Transfers between funds		<u>(2,231)</u>	<u>2,231</u>	-
Net movement in funds		19,693	8,377	28,070
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>94,002</u>	<u>254,025</u>	<u>348,027</u>
Total funds carried forward	12	<u><u>113,695</u></u>	<u><u>262,402</u></u>	<u><u>376,097</u></u>

# Tyne & Wear Archives & Museums Development Trust

(Registration number: 07334262)  
Balance Sheet as at 31 March 2020

	Note	2020 £	2019 £
<b>Current assets</b>			
Debtors	10	33,806	76,999
Cash at bank and in hand		<u>376,531</u>	<u>412,631</u>
		410,337	489,630
<b>Creditors: Amounts falling due within one year</b>	11	<u>(77,933)</u>	<u>(113,533)</u>
<b>Net assets</b>		<u>332,404</u>	<u>376,097</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		251,744	262,402
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>80,660</u>	<u>113,695</u>
<b>Total funds</b>	12	<u>332,404</u>	<u>376,097</u>

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 16 to 33 were approved by the Trustees, and authorised for issue on <sup>9/12/2020</sup>..... and signed on their behalf by:



.....  
J N Garbutt  
Vice Chair of Trustees

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 1 Charity status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is: Discovery Museum, Blandford Square, Newcastle upon Tyne, NE1 4JA

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

#### Basis of preparation

Tyne & Wear Archives & Museums Development Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The functional currency of the charitable company is sterling.

#### Going concern

The charity's forecasts and projections for the next twelve months show that the charity should be able to continue in operational existence for that period, taking into account reasonable possible changes in trading performance and the potential impact on the charity of possible future scenarios arising from the impact of COVID-19. This also considers the effectiveness of available measures to assist in mitigating the impact. The charity has strong positive cash balances and is forecasting for this to continue to be the case. The Trustees have stress tested their forecasts, taking into account various scenarios, and remain confident that the uncertainties do not cast significant doubt on the company's ability to continue as a going concern.

#### Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 2 Accounting policies (continued)

#### **Estimation uncertainty and judgements**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported.

Management have approved prepayments, accruals and other cut-off adjustments. Whilst management believe that these estimates and judgements are accurate, there is every likelihood that they will not be exact.

#### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Grant provisions***

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty about either the timing of the grant or the amount of grant payable.

#### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and Trustees's meetings and reimbursed expenses.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 2 Accounting policies (continued)

#### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 3 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	£	£	£
Grants	-	185,287	185,287	160,764
Donations	136,346	46,891	183,237	159,330
Gift aid reclaimed	10,312	-	10,312	53,006
	<u>146,658</u>	<u>232,178</u>	<u>378,836</u>	<u>373,100</u>

Grants are received from Trusts and Foundations and together with restricted donations are detailed in note 12 - Funds.

### 4 Investment income

	Unrestricted funds	Total 2020	Total 2019
	General £	£	£
Bank interest receivable	<u>1,896</u>	<u>1,896</u>	<u>1,980</u>

### 5 Expenditure on charitable activities

		Unrestricted funds	Restricted funds	Total 2020	Total 2019
	Note	General £	£	£	£
Grant funding of activities		173,156	242,836	415,992	342,516
Allocated support costs	6	3,939	-	3,939	-
Governance costs	6	4,494	-	4,494	4,494
		<u>181,589</u>	<u>242,836</u>	<u>424,425</u>	<u>347,010</u>

All Grant funding of activities payments are made to Tyne & Wear Archives & Museums (TWAM) to support by project and venue for which the donor intended.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 6 Analysis of governance and support costs

#### Support costs allocated to charitable activities

	<b>Governance costs</b>	<b>Other support costs</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Independent examiners fees	2,100	-	2,100	2,100
Management Fees	2,394	-	2,394	2,394
Bad debt	-	3,939	3,939	-
	<u>4,494</u>	<u>3,939</u>	<u>8,433</u>	<u>4,494</u>

### 7 Trustees remuneration and expenses

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No Trustees have received any reimbursed expenses from the charity during the year.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 8 Independent examiner's remuneration

	2020 £	2019 £
<b>Other fees to examiners</b>		
The examining of accounts of any associate of the charity	<u>2,100</u>	<u>2,100</u>

### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

### 10 Debtors

	2020 £	2019 £
Trade debtors	10,165	17,630
Accrued income	23,641	55,876
Other debtors	-	3,493
	<u>33,806</u>	<u>76,999</u>

### 11 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	49,856	44,231
Other creditors	-	29,922
Accruals	<u>28,077</u>	<u>39,380</u>
	<u>77,933</u>	<u>113,533</u>

Accruals include amounts committed as grants payable totalling £20,588 (2019: £37,280).

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>				
<b>General</b>				
General funds	113,695	148,554	(181,589)	80,660
<b>Restricted funds</b>				
Andrew Weir Shipping Ltd	3,548	-	-	3,548
Northern Rock Foundation	4,689	-	-	4,689
The Shears Foundation	-	10,000	(5,000)	5,000
The Rothley Trust - Great North Museum Mouse House	1,000	-	(1,000)	-
The Ballinger Charitable Trust - Great North Museum Mouse House	500	-	(500)	-
John George Joicey Bequest	8,452	6,000	(8,102)	6,350
Regional Resource Centre	30	-	-	30
South Shields- Make your mark	1,414	10	-	1,424
John Martin Circle	290	-	-	290
Laing-Laing Exhibition Partners	1,346	-	-	1,346
Great North Museum - Be part of it	20,621	4,278	(2,275)	22,624
The Late Shows Angels	763	-	-	763
South Shields Museum & Art Gallery - Adopt an Animal	229	153	-	382
Shipley ( Maintenance of Grandfather Clock )	600	-	-	600
Dr Hari Shukla Fund	6,753	30	-	6,783
Friends of Segedunum	500	-	(500)	-
Friends of the Shipley Art Gallery	-	2,752	(500)	2,252
Friends of South Shields Museum & Roman Fort	7,997	-	(500)	7,497
Hatton Futures- The Headley Trust	44,084	-	(33,242)	10,842
Restoration of Paintings	3,883	-	-	3,883
The Estate of Florence Margaret Regnart	1,000	-	-	1,000
George Clive Watson Bequest	2,580	-	-	2,580
The Rothschild Trust	14,582	-	-	14,582
Fenwick Family Archive	6,710	-	-	6,710

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
The Platten Family Fund	8,499	-	(8,499)	-
RW Mann Trust	1,000	-	(1,000)	-
The Reece Foundation : Science Maze	3,000	-	-	3,000
Mrs C Van-Driel -Hursey Educational Funds	17,906	-	(1,387)	16,519
The Esmée Fairbairn Collections Fund	27,714	-	(27,714)	-
John Lewis Foundation	4,496	-	(4,496)	-
The Golsoncott Foundation	-	1,000	-	1,000
Gift Aid	640	-	-	640
Investment Income Legacy	2	-	-	2
Community Foundation - Pea Green Boat	10,000	10,000	(10,564)	9,436
Groundwork- Tesco Bags Of Help	-	863	-	863
Carr-Ellison Family Charitable Trust	-	5,000	(3,000)	2,000
Willington Waggonway Donations	589	102	-	691
Ernest Cook Trust	4,609	-	(4,609)	-
Biochemical Society	1,000	-	(1,000)	-
The Nineveh Charitable Trust	3,000	-	(3,000)	-
Charitable Giving Benevity	2,928	-	-	2,928
McEune Trust Fund	8,040	-	(4,020)	4,020
Shipley Gallery Trust Fund	14,589	-	(7,295)	7,294
Anonymous Donor	13,503	-	(13,503)	-
The Society for Applied Microbiology	3,000	-	(3,000)	-
Art Fund RA250	2,000	-	(2,000)	-
The Pilgrim Trust	4,016	-	(4,016)	-
Payroll Giving	300	1,200	-	1,500
Late Shows donations	-	115	-	115
Giving Tuesday donations	-	18	-	18
Anonymous Donor	-	500	-	500
Boxes of Delight donations	-	200	-	200
The Aurelius Charitable Trust	-	3,000	-	3,000
The John Ellerman Foundation	-	69,851	(69,851)	-
The Estate of Elizabeth Jean Driver	-	37,533	-	37,533
The Barbour Foundation	-	2,000	-	2,000

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Garfield Weston Foundation	-	25,000	(11,263)	13,737
Roland Cookson Fund at the Community Foundation	-	5,112	-	5,112
The John Horseman Trust	-	10,000	(10,000)	-
The Decorative Arts Society	-	5,000	-	5,000
The Austin and Hope Pilkington Trust	-	1,000	-	1,000
Holmes Hines Memorial Fund	-	1,000	(1,000)	-
The Percy Hedley 1990 Charitable Trust	-	500	-	500
Sir James Knott Trust	-	8,000	-	8,000
Postcode Local Trust	-	19,961	-	19,961
Frognal Trust	-	2,000	-	2,000
<b>Total restricted funds</b>	<u>262,402</u>	<u>232,178</u>	<u>(242,836)</u>	<u>251,744</u>
<b>Total funds</b>	<u><u>376,097</u></u>	<u><u>380,732</u></u>	<u><u>(424,425)</u></u>	<u><u>332,404</u></u>

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

1. Andrew Weir Shipping Ltd: Regional Museums Store (RMS)

This donation is being utilised over several years for the preventive and remedial conservation of collections, and to support the ongoing volunteering engagement at the Regional Museums Store.

2. Northern Rock Foundation: Craft Acquisition Fund

This award is to develop contemporary craft collections of national significance in the North East region focused on the Shipley Art Gallery and the Middlesbrough Institute for Modern Art (mima).

3. The Mouse House: Various Funders

The Mouse House space within the Great North Museum: Hancock is dedicated to under 5's and their families. The Mouse House programme inspires families to engage with the wider museum, its collections, exhibitions, and university research through a series of playful sessions. The primary funder for Mouse House is the The Shears Foundation, whose contribution supports the employment of a specialist early years Learning Officer. Additional funding towards this programme is provided by The Rothley Trust and The Ballinger Trust.

4. John George Joicey Bequest: Boxes of Delight

TWAM Learning Team manage a free artefact loans box (Boxes of Delight) service for schools, community groups and other educational establishments. The aim of the grant is to 'sustain investment to ensure the Boxes of Delight scheme remains an innovative, integrated, efficient, well-marketed, satisfying to use, well evaluated and far reaching service'.

5. Public Donations: Specific Fund-raising campaigns

These donations were generated by specific fund-raising campaigns and will be used in line with the stated objectives of the individual campaigns. The campaigns include: Regional Resource Centre; South Shields: Make Your Mark; John Martin Circle, Laing Art Gallery Exhibition Partners; Great North Museum Butterfly Wall; The Late Shows Angels; South Shields Museum: Adopt an Animal; Shipley Art Gallery (Maintenance, of Grandfather Clock); Dr Hari Shukla Fund;

6. Contributions from Friends: Includes contributions from the Friends of Segedunum and the Shipley Art Gallery, along with funds transferred to the safekeeping of the Trust on dissolution of the Friends for the benefit of South Shields Museum & Roman Fort.

7. Hatton Art Gallery Conservation

A grant from the Headley Trust brought forward to enable ongoing curatorial work at the Hatton Gallery.

8. Restoration and conservation of oil paintings

Proceeds from the sale of Oil Paintings in Public Ownership in Tyne & Wear Museums (The Public Foundation Catalogue) are placed in a restricted fund to be used for the restoration and conservation of oil paintings in TWAM's collections.

9. The Estate of Florence Margaret Regnart: Legacy

This donation was given as a legacy to form part of a permanent endowment for the Laing Art Gallery.

10. George Clive Watson Bequest

Bequeathed to the Great North Museum to enhance the museum facilities.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

11. The Rothschild Trust - Henry Rothschild bursaries and community training

This is a bursary and outreach programme that engages with the Henry Rothschild ceramic collection. This is a biennial bursary award specifically aimed at 5 ceramic artists between the ages of 25 and 35 who are living and working in the UK.

12. Fenwick Ltd - The Fenwick Archive

Grant to support the Fenwick Archive, which is placed on deposit with TWAM to enable research.

13. The Platten Family Fund - Discovery Museum- Play & Invent

This grant funded three inventors in residence as part of the Play & Invent programme at Discovery. Each inventor worked with the learning and events team to design and deliver schools and family workshops.

14. R W Mann Trust - SEND work in North Tyneside

Funding to develop our Special Educational Needs and Disabilities (SEND) offer to the local community in a way that widens free community access, participation and provision for families with SEND in North Tyneside.

15. The Reece Foundation - Science Maze: Discovery Museum

This funding is specific to developing the concept and content of a new “energy” module for the Science Maze Gallery at Discovery Museum. The aspiration is to extend Science Maze, with the new module focusing on the generation of energy by renewable and other means and the use or application of energy in smart, sustainable ways.

16. Mrs C Van-Driel-Hursey

This donation is to be split between the capital redevelopment of Arbeia specifically to improve access to under visited areas of the site and to fund educational activities for schools and young people.

17. Esmée Fairbairn Collections Fund - Tyneside Women’s Collective

To explore TWAM collections as a catalyst for engaging and inspiring local women to mark the centenary year of the Representation of the People Act. By inviting women to identify objects which they connect with and to document the experience and views of Tyneside women 100 years on from the Act and to co-curate a new physical/digital collection and festival.

18. John Lewis Foundation

This project supported the refurbishment of the new under 5s space at Laing Art Gallery as well as Little Artists programme for the duration of one year.

19. The Golsoncott Foundation - Laing Art Gallery Enchantment Project 2017-19

Funding to support ‘Challenging Convention: Four Women Artists’ exhibition at the Laing Art Gallery from 31 October 2020– 28 February 2021.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

#### 20. Community Foundation

Funds to support 6 refugees and asylum seekers as volunteers to undertake training and skills development at TWAM's Core Museum Skills programme, enhancing their employability, other skills and quality of their experience in the North East.

#### 21. Tesco Bags of help

Shingley Centenary Garden Community Project is a community garden where people can meet, learn, and grow plants and vegetables in a social environment.

#### 22. Carr-Ellison Family Charitable Trust

A donation to support 2 PhD placements who will work on identifying transnational themes in the archives and museums collection here and in the Northumberland Archive collections in particular the Cotesworth and Ellison papers.

#### 23. Willington Waggonway Donations

For the preservation of the remaining Willington Waggonway timbers. Once preserved the timbers will be installed at Stephenson Railway Museum and form part of the venue's 2020 redevelopment.

#### 24. Ernest Cook Trust

Contribution to the recruitment of a part-time Learning Officer at Laing Arts Gallery to shape a new ARTiculate learning programme for primary schools, to deepen and develop its work with hard to reach, non-participating primary schools in Newcastle.

#### 25. Biochemical Society

Contribution to the Summer of Science, Science Works 30th Anniversary activity at Discovery Museum, supporting young people to engage with Science Technology Engineering and Maths.

#### 26. The Nineveh Charitable Trust

Contribution to the Summer of Science, Science Works 30th Anniversary activity at Discovery Museum, supporting young people to engage with Science Technology Engineering and Maths.

#### 27. Charitable Giving Benevity

For the preservation of the remaining Willington Waggonway timbers. Once preserved the timbers will be installed at Stephenson Railway Museum and form part of the venue's 2020 redevelopment.

#### 28. McEune Trust Fund

The funds are used to support the acquisition of the studio ceramics and pottery at the Shingley Art Gallery.

#### 29. Shingley Gallery Trust Fund

The Shingley Trust Fund is used to support costs associated with the insurance of the Gallery, the upkeep of the fabric of the Gallery and the repair and upkeep of the paintings and general maintenance of the Gallery.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

#### 30. Anonymous donation

Anonymous donation supported the recruitment of an Assistant Keeper to research and exhibit the John Christian Ceramics collection at the Shipley Art Gallery. The new exhibit will engage and inspire new audiences from Newcastle, Gateshead and the North East with an outstanding new collection of contemporary studio ceramics.

#### 31. The Society for Applied Microbiology

Contribution to the Summer of Science, Science Works 30th Anniversary activity at Discovery Museum, supporting young people to engage with Science Technology Engineering and Maths.

#### 32. Art Fund RA250

Contribution to the costs of returning the Capturing a Star: Dame Flora Robson and other works by Dame Ethel Walker exhibition and other works in 2019-20.

#### 33. The Pilgrim Trust

Grant to support the archives project "The Workshop Of the World", the records of Vickers defence systems , Vickers Armstrong and predecessor companies.

#### 34. Late Shows donations

Public Donations: Specific Fund-raising campaigns.

#### 35. Giving Tuesday donations

Donations received as part of Giving Tuesday 2020, an international appeal which takes place on the first Tuesday after Thanksgiving every year.

#### 36. Anonymous Donor

Anonymous donation to support the Laing Art Gallery.

#### 37. Boxes of Delight donations

Sponsorship of Boxes of Delight as part of 'If We Can You Can' challenge event .

#### 38. The Aurelius Charitable Trust

Reinterpretation and reimagining of the 'Billy' locomotive fabricated and assembled at Killlingworth Colliery's West Moor workshops under the supervision of George Stephenson. The Willington Waggonway is the best preserved and most complete early wooden railway to be have been found in the world.

#### 39. The John Ellerman Foundation

The grant fund is used to fund a curatorial development and exhibition project at the Laing Art Gallery, around the theme of "Enchantment".

#### 40. The Estate of Elizabeth Jean Driver

Legacy donation for the Laing Art Gallery.

#### 41. The Barbour Foundation

SEND workshops relating to the Sheila Graber exhibition at South Shields Museum & Art Gallery.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 12 Funds (continued)

#### 42. Garfield Weston Foundation

The grant funds are used to support the rejuvenation of the interior of the Stephenson Steam Railway Museum, most significantly the reinterpretation and reimagining of our star exhibit 'Billy' a locomotive fabricated and assembled at Killingworth Colliery's West Moor workshops under the supervision of George Stephenson, about four miles from Stephenson Steam Railway Museum in North Shields.

#### 43. Roland Cookson Fund at the Community Foundation

The funds will be used for the delivery of Slow Museums, a programme to support people with additional needs such as dementia, autism or physical disabilities to use our museum. The programme will facilitate the training of front of house staff in the concept of Slow Museums and support the introduction of Slow Museums in Discovery Museum and potentially to roll out to other venues.

#### 44. The John Horseman Trust

The funds are used to support the core learning programme & help deliver on the Great North Museum strategic objective to support the student experience and create 'in reach' into the organisation through the convening of a Young Person's panel and school focus groups.

#### 45. The Decorative Arts Society

Funding to support the refurbishment of Gallery C, at Shipley Art Gallery, including the purchasing and building of display cases, and the reinterpretation of the Shipley's ceramics collection.

#### 46. The Austin and Hope Pilkington Trust

LINK Young Peoples Programme

#### 47. Holmes Hines Memorial Fund

Contribution to the Summer of Science, Science Works 30th Anniversary activity at Discovery Museum, supporting young people to engage with Science Technology Engineering and Maths.

#### 48. The Percy Hedley 1990 Charitable Trust

Funding to develop our Special Educational Needs and Disabilities (SEND) offer to the local community in a way that widens free community access, participation and provision for families with SEND in North Tyneside.

#### 49. Sir James Knott Trust

The funds are used to develop a series of 12 new gallery interactives. Specifically created by and for 5-7 year olds, to better promote active, playful and lifelong learning, challenging families to undertake adventures in and around the museum and city.

#### 50. Postcode Local Trust

Shipley Centenary Garden Community Project is a community garden where people can meet, learn, and grow plants and vegetables in a social environment.

#### 51. Frognaal Trust

Funding to develop our Special Educational Needs and Disabilities (SEND) offer to the local community in a way that widens free community access, participation and provision for families with SEND in North Tyneside.

# Tyne & Wear Archives & Museums Development Trust

## Notes to the Financial Statements for the Year Ended 31 March 2020

### 13 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds at 31 March 2019
	General £	£	£
Net current assets/(liabilities)	80,660	251,744	332,404
	Unrestricted funds	Restricted funds	Total funds at 31 March 2019
	General £	£	£
Net current assets/(liabilities)	113,695	262,402	376,097

### 14 Analysis of net funds

	At 1 April 2019 £	Cash flow £	At 31 March 2020 £
Cash at bank and in hand	412,631	(36,100)	376,531
Net debt	412,631	(36,100)	376,531
	At 1 April 2018 £	Cash flow £	At 31 March 2019 £
Cash at bank and in hand	622,686	(210,055)	412,631
Net debt	622,686	(210,055)	412,631

### 15 Related party transactions

There were no related party transactions in the year (2019: none).