**The Late Shows 2022**

The 14th annual edition of The Late Shows will take place on **Friday 13** and **Saturday 14 May 2022**.

The Late Shows on Friday 13 May will take place in the Ouseburn Valley only.

On Saturday 14 May, it will take place at venues in central Newcastle and Gateshead only.

Events on both evenings should run from 7–11pm, except for events in Gateshead which should run from 6-10pm on Saturday 14 May.

Late Shows submissionswill be accepted from venues which:

* Are based in the Ouseburn Valley, Central Newcastle or Central Gateshead.
* Promote arts, heritage and culture of all sorts including film, art, drama, literature, poetry, dance, music and craft.
* Are not customarily open in the evening.
* Are prepared to open from 7pm, closing at 11pm during The Late Shows based in the Ouseburn Valley or Central Newcastle. Are prepared to open from 6pm, closing at 10pm during The Late Shows based in Central Gateshead.
* Open for free to visitors during The Late Shows.
* Offer an engaging, free event for Late Shows visitors (see About Your Event).

**About Your Event**

Please read the Guidance Notes on planning a Late Shows event before completing the form. There are some criteria for inclusion in The Late Shows:

* Primarily (although not exclusively) events should appeal to the 16–34-year-old market. **Please let us know if your event is suitable for over 18s only.**
* Where possible, please avoid performances/activities that can only take place at certain times throughout the evening. If this is necessary, please state the starting times. Activities/events should last no more than 15–20 minutes in order to encourage people to move around venues. To avoid disappointing visitors there should be at least one event per hour.
* Entry to the venue must be free to Late Shows visitors, however, you may charge for admission to exhibitions or for visitors to participate in activities on the night. Any charges must be made clear in the information you provide for the website and brochure.
* If possible, please programme an event or activity that is supplementary to what you would usually offer.
* We encourage proposals for events that have a participation element where appropriate.

**Your submission**

**Venue Name and Address (including postcode):**

**Is your venue wheelchair accessible? Please give details where necessary:**

**Communications contact:**

**Proposed activities or events – the text you submit here will be used in the printed brochure and on the website to promote your event so please consider this when writing your copy. Text must not be longer than 100 words. We may edit your text due to space constraints.**

**Friday 13 May** – The Late Shows in the **Ouseburn Valley** only, 7–11pm.

**Saturday 14 May** - The Late Shows across **central** **Newcastle (7-11pm) and Gateshead (6pm-10pm) only**.

Please send your completed entry form to info@thelateshows.org.uk by **Monday 28 February 2022.** Don’t forget to supply an image for marketing use, along with any image credit required.